



EMORY  
CONFERENCE CENTER  
HOTEL

# Directory of Services



Welcome to the newly reimagined Emory Conference Center Hotel. Located just six miles from downtown Atlanta but nestled within a 26-acre forest preserve, our conference center hotel showcases its idyllic natural setting with a plethora of full-length windows that let light pour in and create the feeling of being outdoors. In addition, the center features a variety of outdoor gathering spaces. Along with showcasing a biophilic design to promote wellness for our guests, we've completely renovated the lobby, Club Room, dining area, all meeting and conference spaces, amphitheaters and your comfortable hotel room.

The updates we've made to the Emory Conference Center Hotel are a giant leap forward in promoting guest wellness and making a stay here – be it for a meeting or weekend reunion – feel like a true getaway.

We're thrilled that you've chosen to spend some of your precious time here at our beautiful facility and hope your stay is rejuvenating. If there is anything we can help you with, please don't hesitate to reach out to team members at our front desk.

Thank you,



**Peter J. Dunn**  
*General Manager*  
*Emory Conference Center Hotel*

# AMENITIES

## ATM

For your convenience, an ATM cash machine is located adjacent to the Front Desk on the Lobby Level.

## Business Center

Our business center is located on the Garden Level in the conference center. The hours of operations are 7:30 a.m. – 4 p.m., Monday – Friday.



## Club Room – Cocktail Lounge/Dinner

Located off the Main Lobby is The Club Room, offering both cocktail and dinner service in a casual setting. The Club Room features freshly sourced southern-inspired cuisine from Chef Anthony Love. The Club Room is open every day from 4 – 11 p.m.

## Dooley's Grounds – Coffee Bar

Please stop by our signature Coffee Bar featuring Batdorf & Brownson coffee roast. Be sure to start your day off with a premium roasted coffee drink and a breakfast pastry. Dooley's Grounds is located on our Lobby Level and hours of operation are Monday – Saturday 6:30 a.m. – 1 p.m. and Sunday 6:30 a.m. – 12 p.m.



## Fitness Center

Stay in shape while on the road by visiting our well-equipped fitness center. This workout facility has cardio equipment, weight machines and free weights to help you stay fit and healthy. The Fitness Center is located on the Lobby Level adjacent to the Indoor Pool.

## Indoor Pool

During your stay, please take advantage of our Indoor Pool. This covered, heated pool will help you relax after a stressful day – no matter the weather outside. The Indoor Pool is located adjacent to the Fitness Center on the Lobby Level.



### Laundry Service

Valet laundry service is Monday - Friday and available to all guests. Laundry must be dropped off by 9 a.m. to be cleaned and delivered by 5 p.m. Valet laundry bag and ticket pricing are located in your closet. We also offer a coin-operated washing machine and a complimentary dryer located on the 5th floor landing.

### The Dining Room - Breakfast/Lunch

The Dining Room is located on the Garden Level and is open for breakfast and lunch. Breakfast and Lunch include a full buffet, or a la carte menu served in a casual setting overlooking our beautiful courtyard. The hours of operation for breakfast are 7 - 10:30 a.m., Monday - Friday, and 7 - 11 a.m., Saturday and Sunday. The Dining Room is open for lunch 11:30 a.m. - 2 p.m., Monday - Saturday and closed on Sunday.



### In-Room Amenities

Our guest rooms are well equipped with the essentials. You'll find a mini refrigerator, in-room safe, bathrobe, coffee station and multi-media access points. The following items are available upon request: Microwave, rollaway beds, toothpaste, shaving kit, mouthwash and makeup remover. Dial 0 to request any items.

### In-Room Dining

We are pleased to offer room service for guests wanting to relax and enjoy a comfortable meal in the privacy of their own room. Our room service menu is located on page 5.

### Shuttle Service

The hotel offers complimentary shuttle service within a one-mile radius of the property. This shuttle is on demand and runs from 7 a.m. - 9 p.m. daily.

### The Sundries Shop

For your convenience, we have stocked this shop with many of the items that guests often need while they are traveling. You'll find necessary toiletries, gifts, snacks, sodas and even ice cream. This shop is located adjacent to the Front Desk on the Lobby Level. Open 24 hours a day.

### Vending/Ice Machine

We have coin/credit card-operated vending machines and ice makers located on every floor in the north wing behind each elevator landing.



## Breakfast 6 - 11 a.m.

**Hot Steel Cut Oatmeal** – raisins, walnuts and brown sugar \$6

**Yogurt Parfait** – Greek yogurt, seasonal berries and house-made granola \$7

**Seasonal Fruit Plate with Greek Yogurt** \$9

### Main Plates

**The American** – two eggs any style, bacon or sausage, breakfast potatoes and toast \$12

**World Class Omelet** – choice of ham, sausage, bacon, peppers, onions, tomatoes, mushrooms, swiss and cheddar served with sausage, bacon, breakfast potatoes or toast \$14

**B.E.L.T.** – fried egg, bacon, lettuce and tomato on sourdough with breakfast potatoes \$13

**Smoked Salmon** – smoked salmon, capers, red onions, sliced tomatoes, cream cheese and bagel \$14

**French Toast** – brioche, strawberries, powdered sugar, bacon or sausage \$12

**Pancake Stack** – plain, chocolate chip or blueberry choice of bacon or sausage \$12

### Just a Side:

Bacon \$5 / Pork or turkey sausage \$5

Breakfast potatoes \$4 / Toast \$3

Bagel with cream cheese \$5 / Cereal \$5

### Beverages

Coffee \$5 / Hot tea \$3

Juice – orange, cranberry, or apple \$4

Milk – whole or skim \$2

Soda (Coca-Cola products) \$3

## **Open Daily**

Breakfast 6 - 11 a.m.

Lunch/Dinner 11 a.m. - 11 p.m.

# In-Room Dining Menu 6 a.m. - 11 p.m.

**Dial 6101 to order**

\*24% service charge & \$2 delivery fee will be added to all checks

1615 Clifton Road, NE

Atlanta, GA 30329

Phone # 404.712.6000

**Dial 6101 to order Room Service**

## Starters

✓ **Roasted Garlic and Sun-dried Tomato Hummus \$9**  
Carrots, celery and pita Bread

**Hickory Smoked Wings \$13**  
Fig jam and honey hot sauce

**Boom-Boom Crab Cakes \$14**  
Spicy aioli, peach coleslaw

**Southwest Quesadilla \$10**  
**Add steak \$14 / Chicken \$12**  
Pico de gallo, black beans, shredded cheese, salsa, sour cream

**Cheese Pizza \$11**  
**Add pepperoni \$12 / Veggies \$12**

**Soup of the Season \$7**

## Salads

⊗ ✓ **Mix Green Salad \$10**  
Mixed greens, carrots, tomatoes, cucumber, red onion and egg

✓ **Caesar Salad \$10**  
Romaine, parmesan, garlic crouton, tomatoes and Caesar dressing

**Healthy Harvest Salad \$13**  
Arugula, spinach, berries, tomatoes, oranges, toasted almonds, onions, turkey bacon and poppyseed dressing

*Add to salad: Chicken \$7 / Salmon \$8 / Shrimp \$8*

**\*\*Items served raw or undercooked, or containing (or may contain) raw or undercooked ingredients. Consuming raw or undercooked meat, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness\*\***

## Sandwiches

**The Eagle Club \$14**  
Turkey, ham, American and Swiss cheese, turkey bacon, tomato, lettuce and herb mayo

**Nashville Chicken Sandwich \$14**  
Spicy chicken breast, coleslaw and pickle

**(Franklin Lloyd) Wright Burger \$16**  
½ lb. Angus burger, lettuce, tomato, pickle and choice of American, cheddar or Swiss  
Choice of 1: mushroom, onions, bacon, jalapeno (\$1 for additional add-ons)  
**Substitute Beyond Burger \$18**

## Entrees

**14 oz Prime Ribeye \$34**  
Mashed potatoes and grilled asparagus

**Rotisserie Chicken \$21**  
Natural au jus, green beans and garlic mashed potatoes

**Pasta Alfredo \$18 / Add chicken \$20 / Shrimp \$23**  
Garlic basil alfredo, peppers and green onions

⊗ **Bourbon Salmon \$24**  
Bourbon glaze, sweet potato hash and broccoli

**Chicken Tender Platter \$16**  
Crispy chicken tenders and fries

**Old Fashioned Pot Roast \$20**  
Mashed potatoes, green beans and carrots

## Desserts

**Lemon Cream Cake 8**

✓ **Jack Daniel's Chocolate Cake 8**

✓ **New Orleans Bread Pudding 8**

⊗ ✓ **Vanilla Ice Cream 5**

# CHECK-OUT

Our check-out time is 12 p.m. Guests vacating after 12 p.m. will be subject to an additional charge for late check-outs.

## AMERICAN HOTEL & LODGING ASSOCIATION GUEST SAFETY TIPS

- Don't answer the door in a hotel or motel room without verifying who it is. If a person claims to be an employee, call the front desk and ask if someone from their staff is supposed to have access to your room and for what purpose.
- Keep your room key with you at all times and don't needlessly display it in public. Should you misplace it, please notify the front desk immediately.
- Close the door securely whenever you are in your room and use all of the locking devices provided.
- Check to see that any sliding glass doors or windows and any connecting room doors are locked.
- Don't invite strangers to your room.
- Do not draw attention to yourself by displaying large amounts of cash or expensive jewelry.
- Place all valuables in the hotel's safe deposit box.
- When returning to your hotel late in the evening, be aware of your surroundings, stay in well-lighted areas, and use the main entrance.
- Take a few moments and locate the nearest exit that may be used in the event of an emergency.
- If you see any suspicious activity, notify the hotel operator or a staff member.



# EMERGENCY AND SAFETY PROCEDURES

## Emergency Assistance

In case of medical emergency or if some other emergency assistance is needed, pick up the in-room telephone. DIAL 9, THEN DIAL 9-1-1

## Fire Procedures

- If there is any indication or even a suspicion of fire, call the hotel operator by dialing "0" on the in-room telephone. Give your name, room number, and a brief description of the situation.
- Leave your room immediately and follow Hotel Evacuation Routes and meet at the nearest Emergency Meeting Point outdoors where all guests and staff will be accounted for. Close the door to your room behind you.
- If you are outside of your room and suspect there is a fire in your room, notify the hotel operator immediately of the situation. Feel the door with the back of your hand. If the doorknob is warm, do not open the door.
- If the door is warm, slowly open the door, but be ready to close it quickly should smoke start to roll out. Proceed down the nearest emergency stairway and out to the nearest Emergency Meeting Point outdoors.
- If the entrance door to your room is blocked by fire or smoke, advise the Front Desk of the situation and proceed to the patio/balcony. Make sure to close the patio/balcony door behind you. Once outside, signal for help by waving or hanging an item such as a bed sheet from the patio/balcony to attract attention to your exact location.
- Do not jump from the patio/balcony, especially if you are on the third, fourth, or fifth floors. A fall from that height can cause serious bodily injury, rather, continue to protect yourself from the fire and signal for help. The hotel's staff will provide assistance and instruction for evacuating from the third, fourth, or fifth floor patios/balconies.

## SMOKING IS NOT ALLOWED INSIDE GUEST ROOMS OR PUBLIC USE AREAS

Smoking of any kind is prohibited in all guest rooms and public areas inside this hotel, in accordance to the Georgia Smoke Free Air Act. A penalty fine of \$200 will be placed on any reservation for smoking inside any guest room.

Please see the Front Desk for designated areas where smoking is allowed.

# CHANNEL GUIDE

- 2 - ABC
- 3 - ECCH TV
- 4 - CBS
- 5 - FOX
- 6 - NBC
- 7 - MY TV
- 8 - The CW
- 10 - Telemundo
- 11 - EN VIVO
- 12 - ION TV
- 13 - USA Network
- 14 - TBS
- 15 - TNT
- 16 - A&E
- 17 - FX
- 18 - The Weather Channel
- 20 - ESPN
- 21 - ESPN 2
- 22 - ESPN News
- 23 - NFL Network
- 24 - Bally Sports
- 25 - ACC Network
- 26 - SEC Network
- 27 - The Tennis Channel
- 28 - The Golf Channel
- 30 - PBS-GPB
- 31 - PBS Kids
- 32 - Disney Channel
- 33 - Cartoon Network
- 34 - Nick Jr.
- 35 - E!
- 36 - Comedy Central
- 37 - Sci-Fi Network
- 38 - AMC
- 40 - Fox News
- 41 - CNN
- 42 - CNN Headline News
- 43 - MSNBC
- 44 - CNBC
- 45 - Bloomberg Direct
- 46 - The Learning Channel
- 47 - Travel Channel
- 48 - Discovery
- 50 - HBO
- 51 - Paramount TV
- 52 - FreeForm
- 53 - Bravo
- 54 - TRU TV
- 55 - ANF
- 56 - MTV
- 57 - VH1
- 58 - Black Entertainment Television
- 60 - Food Network
- 61 - HGTV
- 62 - Animal Planet
- 63 - The History Channel
- 64 - The Church Channel
- 65 - DAYSTAR