



EMORY  
CONFERENCE CENTER  
HOTEL

# Directory of Services





Welcome to the newly reimagined Emory Conference Center Hotel. Located just six miles from downtown Atlanta but nestled within a 26-acre forest preserve, our conference center hotel showcases its idyllic natural setting with a plethora of full-length windows that let light pour in and create the feeling of being outdoors. In addition, the center features a variety of outdoor gathering spaces. Along with showcasing a biophilic design to promote wellness for our guests, we've completely renovated the lobby, Club Room, dining area, all meeting and conference spaces, amphitheaters and your comfortable hotel room.

The updates we've made to the Emory Conference Center Hotel are a giant leap forward in promoting guest wellness and making a stay here – be it for a meeting or weekend reunion – feel like a true getaway.

We're thrilled that you've chosen to spend some of your precious time here at our beautiful facility and hope your stay is rejuvenating. If there is anything we can help you with, please don't hesitate to reach out to team members at our front desk.

Thank you,



**Mike Roling**  
*General Manager*  
*Emory Conference Center Hotel*



# AMENITIES

## ATM

For your convenience, an ATM cash machine is located adjacent to the Front Desk on the Lobby Level.

## Business Center

Our business center is located on the Garden Level in the conference center. The hours of operations are 7:30 a.m. – 4 p.m., Monday – Friday.



## Club Room – Cocktail Lounge/Dinner

Located off the Main Lobby is The Club Room, offering both cocktail and dinner service in a casual setting. The Club Room features freshly sourced southern-inspired cuisine from Chef Anthony Love. The Club Room is open Monday - Saturday 4 – 11 p.m. and Sunday 4 - 10 p.m.

## Dooley's Grounds – Coffee Bar

Please stop by our signature Coffee Bar featuring Batdorf & Brownson coffee roast. Be sure to start your day off with a premium roasted coffee drink and a breakfast pastry. Dooley's Grounds is located on our Lobby Level and hours of operation are Monday – Saturday 6:30 a.m. – 1 p.m. and Sunday 6:30 a.m. – 12 p.m.



## The Dining Room - Breakfast/Lunch

The Dining Room is located on the Garden Level and is open for breakfast and lunch. Breakfast and Lunch include a full buffet, or a la carte menu served in a casual setting overlooking our beautiful courtyard. The hours of operation for breakfast are 7 – 10:30 a.m., Monday – Friday, and 7 – 11 a.m., Saturday and Sunday. The Dining Room is open for lunch 11:30 a.m. – 2 p.m., Monday – Saturday and closed on Sunday.

## In-Room Dining

We are pleased to offer room service for guests wanting to relax and enjoy a comfortable meal in the privacy of their own room. Our room service menu is located on page 5.

### **Laundry Service**

Valet laundry service is Monday - Friday and available to all guests. Laundry must be dropped off by 9 a.m. to be cleaned and delivered by 5 p.m. Valet laundry bag and ticket pricing are located in your closet. We also offer a coin-operated washing machine and a complimentary dryer located on the 5th floor landing.

### **Fitness Center**

Stay in shape while on the road by visiting our well-equipped fitness center. This workout facility has cardio equipment, weight machines and free weights to help you stay fit and healthy. The Fitness Center is located on the Lobby Level adjacent to the Indoor Pool.



### **In-Room Amenities**

Our guest rooms are well equipped with the essentials. You'll find a mini refrigerator, in-room safe, bathrobe, coffee station and multi-media access points. The following items are available upon request: Microwave, rollaway beds, toothpaste, shaving kit, mouthwash and makeup remover. Dial 0 to request any items.



### **Shuttle Service**

The hotel offers complimentary shuttle service within a one-mile radius of the property. This shuttle is on demand and runs from 7 a.m. - 9 p.m. daily.

### **Indoor Pool**

During your stay, please take advantage of our Indoor Pool. This covered, heated pool will help you relax after a stressful day - no matter the weather outside. The Indoor Pool is located adjacent to the Fitness Center on the Lobby Level.

### **The Sundries Shop**

For your convenience, we have stocked this the items that guests often need while they are find necessary toiletries, gifts, snacks, sodas and shop is located adjacent to the Front Desk on the 24 hours a day.

### **Vending/Ice Machine**

We have coin/credit card-operated vending makers located on every floor in the north wing landing.





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## Breakfast 6am-11am

**Hot Steel Cut Oatmeal** - Raisins, Walnuts, & Brown Sugar **8**

**Yogurt Parfait** - Greek Yogurt, Seasonal Berries, House-made Granola **8**

**Seasonal Fruit Plate with Greek Yogurt** **14**

### Main Plates

**The American** - Two Eggs any style, Bacon or Sausage, Breakfast Potatoes, Toast **14**

**World Class Omelet** - {choice of} Ham, Sausage, Bacon, Peppers, Onions, Tomatoes, Mushrooms, Swiss, Cheddar & served with Sausage or Bacon, Breakfast Potatoes, Toast **16**

**B.E.L.T.** - Bacon, Egg (fried), Lettuce, Tomato on Sourdough, Breakfast Potatoes **15**

**Smoked Salmon** - Smoked Salmon, Capers, Red Onions, Sliced Tomatoes, Cream Cheese, Bagel **18**

**French Toast** - Brioche, Strawberries, Powdered Sugar, Bacon or Sausage **15**

**Pancake Stack** - Plain, Chocolate Chip or Blueberry with choice of Bacon or Sausage **15**

### Just a Side:

Bacon **6** / Pork or Turkey Sausage **6**

Breakfast Potatoes **5** / Toast **4**

Bagel with Cream Cheese **5** / Cereal **5**

### Beverages

Pot of Coffee **8** / Hot Tea **3**

Juice - Orange, Cranberry, or Apple **4**

Milk - Whole or Skim **2**

Soda (Coca-Cola products) **3**

## Open Daily

Breakfast 6am-11am

Lunch/Dinner 11am-11pm

# In Room Dining Menu 6am-11pm

**Dial 6101 to order**

\*24% service charge & \$2 delivery fee  
will be added to all checks

1615 Clifton Road, NE

Atlanta, GA 30329

Phone # 404.712.6000

**Dial 6101 to order Room Service**

## Starters

 **Roasted Garlic & Sun-dried Tomato Hummus 12**  
Carrots, Celery, Pita Bread

**Hickory Smoked Wings 15**  
Fig Jam & Honey Hot Sauce,  
Carrots, Celery

**Chicken Tender Platter 18**  
Crispy Chicken Tenders & French Fries  
With Coleslaw, Carrots & Celery Sticks

**Boom-Boom Crab Cakes 18**  
Spicy Aioli, Peach Coleslaw

**Southwest Quesadilla 12**  
**Add Steak 18 / Chicken 15**  
Pico de Gallo, Black Beans, Shredded Cheese,  
Salsa, Sour Cream

**8-in Cheese Pizza 10**  
**12-in Cheese Pizza 14**  
**Add Pepperoni 2 / Veggies 2**

**Soup of the Season 8**

## Salads

  **Mix Green Salad 10**  
Mixed Greens, Carrots, Tomatoes, Cucumber,  
Red Onion, Egg

 **Caesar Salad 12**  
Romaine, Parmesan, Garlic Crouton, Tomatoes,  
Caesar Dressing

**Healthy Harvest Salad 14**  
Arugula, Spinach, Berries, Tomatoes,  
Oranges, Toasted Almonds, Onions,  
Turkey Bacon, Poppyseed Dressing

**Cobb Salad 17**  
Mixed Green, Chicken, Tomato, Blue Cheese  
Bacon, Avocado, Egg

## Sandwiches

**The Eagle Club 15**  
Turkey, Ham, American & Swiss Cheese, Turkey  
Bacon, Tomato, Lettuce, Herb Mayo

**BLT 15**  
Jalapeno Bacon, Spinach, Tomato, Sliced Avocado,  
Herb Spread on Wheat Toast

**Emory Chicken Sandwich 15**  
Grilled Chicken, Swiss Cheese, Tomato, Avocado,  
Micro Green, Turkey Bacon, Herb Mayonnaise

**(Franklin Lloyd) Wright Burger 17**  
½ lb. Angus Burger, Lettuce, Tomato, Pickle Choice  
of: American, Cheddar, Swiss  
Choice of 1: Mushroom, Onions, Bacon, Jalapeno  
(\$1 for additional add-ons)  
**Substitute Beyond Burger 18**

## Entrees

**16 oz T-Bone Steak 45**  
Mashed Potatoes, Grilled Asparagus

**Rotisserie Chicken 23**  
Natural Au Jus, Green Beans,  
Garlic Mash Potatoes

**Pasta Alfredo 20 / Add Chicken 22 / Shrimp 25**  
Garlic Basil Alfredo, Peppers, Green Onions

**Pappardelle Pasta 25**  
Spinach, Sun-dried Tomato, Yellow Squash, Zucchini,  
Carrots, Roasted Asparagus with Roasted Tomato  
Sauce

 **Bourbon Salmon 26**  
Bourbon Glaze, Yellow Rice, Broccoli

## Desserts

**Lemon Cream Cake 8**

**Jack Daniel's Chocolate Cake 8**

**New Orleans Bread Pudding 8**

**Vanilla Ice Cream 5**

# CHECK-OUT

Our check-out time is 12 p.m. Guests vacating after 12 p.m. will be subject to an additional charge for late check-outs.

## AMERICAN HOTEL & LODGING ASSOCIATION GUEST SAFETY TIPS

- Don't answer the door in a hotel or motel room without verifying who it is. If a person claims to be an employee, call the front desk and ask if someone from their staff is supposed to have access to your room and for what purpose.
- Keep your room key with you at all times and don't needlessly display it in public. Should you misplace it, please notify the front desk immediately.
- Close the door securely whenever you are in your room and use all of the locking devices provided.
- Check to see that any sliding glass doors or windows and any connecting room doors are locked.
- Don't invite strangers to your room.
- Do not draw attention to yourself by displaying large amounts of cash or expensive jewelry.
- Place all valuables in the hotel's safe deposit box.
- When returning to your hotel late in the evening, be aware of your surroundings, stay in well-lighted areas, and use the main entrance.
- Take a few moments and locate the nearest exit that may be used in the event of an emergency.
- If you see any suspicious activity, notify the hotel operator or a staff member.



# EMERGENCY AND SAFETY PROCEDURES

## Emergency Assistance

In case of medical emergency or if some other emergency assistance is needed, pick up the in-room telephone. DIAL 9, THEN DIAL 9-1-1

## Fire Procedures

- If there is any indication or even a suspicion of fire, call the hotel operator by dialing "0" on the in-room telephone. Give your name, room number, and a brief description of the situation.
- Leave your room immediately and follow Hotel Evacuation Routes and meet at the nearest Emergency Meeting Point outdoors where all guests and staff will be accounted for. Close the door to your room behind you.
- If you are outside of your room and suspect there is a fire in your room, notify the hotel operator immediately of the situation. Feel the door with the back of your hand. If the doorknob is warm, do not open the door.
- If the door is warm, slowly open the door, but be ready to close it quickly should smoke start to roll out. Proceed down the nearest emergency stairway and out to the nearest Emergency Meeting Point outdoors.
- If the entrance door to your room is blocked by fire or smoke, advise the Front Desk of the situation and proceed to the patio/balcony. Make sure to close the patio/balcony door behind you. Once outside, signal for help by waving or hanging an item such as a bed sheet from the patio/balcony to attract attention to your exact location.
- Do not jump from the patio/balcony, especially if you are on the third, fourth, or fifth floors. A fall from that height can cause serious bodily injury, rather, continue to protect yourself from the fire and signal for help. The hotel's staff will provide assistance and instruction for evacuating from the third, fourth, or fifth floor patios/balconies.

## SMOKING IS NOT ALLOWED INSIDE GUEST ROOMS OR PUBLIC USE AREAS

Smoking of any kind is prohibited in all guest rooms and public areas inside this hotel, in accordance to the Georgia Smoke Free Air Act. A penalty fine of \$200 will be placed on any reservation for smoking inside any guest room.

Please see the Front Desk for designated areas where smoking is allowed.



# CHANNEL GUIDE

- |                         |                          |
|-------------------------|--------------------------|
| 1 - ABC                 | 31 - A&E                 |
| 2 - CBS                 | 32 - AMC                 |
| 3 - The CW              | 33 - BET                 |
| 4 - PBS                 | 34 - Bravo               |
| 5 - NBC                 | 35 - Comedy Central      |
| 6 - PBS                 | 36 - Discovery Channel   |
| 7 - The Weather Channel | 37 - Entertainment HD    |
| 8 - Bloomberg TV        | 38 - Food Network        |
| 9 - CNBC                | 39 - Freeform            |
| 10 - CNN                | 40 - Hallmark Channel    |
| 11 - HLN                | 41 - HGTV                |
| 12 - C-SPAN             | 42 - History Channel     |
| 13 - FOX News           | 43 - Lifetime            |
| 14 - MSNBC              | 44 - MTV                 |
| 15 - ESPN               | 45 - TBS                 |
| 16 - ESPN2              | 46 - TNT                 |
| 17 - ESPNU              | 47 - USA Network         |
| 18 - ESPN News          | 48 - Animal Planet       |
| 19 - FOX Sports         | 49 - AXS                 |
| 20 - NFL Network        | 50 - CMT                 |
| 21 - ACC Network        | 51 - FX                  |
| 22 - BIG10 Network      | 52 - FXX                 |
| 23 - FOX Sports 2       | 53 - IFC                 |
| 24 - PAC-12 Network     | 54 - National Geographic |
| 25 - SEC Network        | 55 - Paramount           |
| 26 - Tennis Channel     | 56 - POP                 |
| 27 - Golf Channel       | 57 - SyFy                |
| 28 - Cartoon Network    | 58 - TLC                 |
| 29 - Disney Channel     | 59 - VH1                 |
| 30 - Nickelodeon        | 60 - WE TV               |